

SKYBROOK RIDGE TOWNHOMES  
COMMUNITY ASSOCIATION  
ARCHITECTURAL REVIEW BOARD APPLICATION

Date: Submitted \_\_\_\_\_ Received \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: (h) \_\_\_\_\_ (w) \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Projected Dates: \_\_\_\_\_ (start) \_\_\_\_\_ (completion)  
Who will be performing work? (contractor or owner) \_\_\_\_\_

**CHECK ALL APPLICABLE ITEMS AND REFER TO SPECIFICATIONS IN CONDITIONS, COVENANTS AND RULES**

( ) LANDSCAPE ADDITIONS/IMPROVEMENTS      ( ) ANTENNA OR SATELLITE DISH  
( ) EXTERIOR MODIFICATION TO DWELLING      ( ) OTHER: (DESCRIBE) \_\_\_\_\_

ALL ITEMS LISTED ABOVE MUST BE SUBMITTED WITH A DETAILED PLAN AND SPECIFICATION OF EACH ITEM. ALL ITEMS MUST BE SUBMITTED WITH A COPY OF THE LOT SURVEY AND ALL STRUCTURE LOCATIONS MUST BE IDENTIFIED ON THE SURVEY. PHOTOGRAPHS OR CATALOG PICTURES ARE ALSO HELPFUL FOR REVIEW

I (we), the applicant(s) herein, certify and represent as follows:

1. I (we) are the legal owner(s) of the above described property.
2. Owner(s) is responsible for obtaining all necessary permits and inspections from the County.
3. The work, if approved, will be done promptly and properly by appropriately licensed contractors.
4. I (we) accept and acknowledge that the responsibility for upkeep and maintenance of the improvement/change shall solely be mine (ours), successors, assigns and subsequent property owners.
5. All work and the consequences thereof are solely at my (our) risk and expense. I (we) understand and hold the Townhomes Community Association and the Board of Directors harmless on account of any consequences resulting from this approval, if granted.
6. No representation by the Townhomes Community Association or the Board of Directors, either expressed or implied, is assumed hereby.

**ALLOW 30 DAYS REVIEW TIME FOR ANY APPLICATION**

**Owner Signature:** \_\_\_\_\_

Approved: Yes \_\_\_\_\_ No \_\_\_\_\_

ARB Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments or Conditions Applied: \_\_\_\_\_

Return to: Key Community Management, Inc.  
1201 Stallings Road, Matthews, N.C. 28104  
Phone: (704) 321-1556 Fax: (704) 321-1552 Email: [janis@keycmmi.com](mailto:janis@keycmmi.com)